

# FI0420 Appendix D: Contract Signature Authority Request Form

**To:** David Miller, Senior Vice President & Chief Financial Officer

**From:** Click or tap here to enter text.

**Date:** Click or tap to enter a date.

**RE:** Signature authority request for Click or tap here to enter text.

1. Name of the person who will have contract signature authority if the CFO approves this request.

**Name:** Click or tap here to enter text.

**Title:** Click or tap here to enter text.

2. State the types of contracts for which the person may sign if the CFO approves this request:

Click or tap here to enter text.

**Note:** Contract signature authority granted by this memo expires immediately if the UT employee named in this memo changes positions within UT or when their employment ends.

CFO approval: \_\_\_\_\_

CC:

Tammie Cole

Blake Reagan