



CHIPS Equipment Loan Agreement

* 1. What is your name?

* 2. What is your email address?

* 3. What is your phone number?

* 4. Department/Program requesting the item loan:

5. If you are not picking up the items, please list the name and email of the person receiving the items:

* 6. What item(s) are you interested in borrowing and how many of each?

* 7. Where will the items be used?

* 8. What are the objectives of this event?

* 9. Date of Pick-up:

Month ▾ Day ▾ Year ▾

10. Time of Pick-up:

Hrs. ▾ Mins. ▾ AM ▾

* 11. Expected Date of Return:

Month ▾ Day ▾ Year ▾

12. Expected time of Return:

Hrs. ▾ Mins. ▾ AM ▾

Loan Agreement

Borrowed items will only be used for their intended purpose and only by the persons who have been instructed in the use of the borrowed items. If damage occurs to any of the items loaned out by CHIPS due to gross misuse or abuse of the equipment by the borrower, the borrower will be responsible for reimbursement of the repair or replacement cost for the damaged equipment.

* 13. Please select an option below (this will serve as your digital signature):

- ☐ I have read the loan agreement and agree to the terms stated above
 - ☐ I have read the agreement and wish to forego my equipment loan submission
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