Appendix B
ENERGIZED ELECTRICAL PERMIT SAMPLE (Found in NFPA 70E)

ENERGIZED ELECTRICAL WORK PERMIT

PART I: TO BE COMPLETED BY THE REQUESTER:

(1) Description of circuit/equipment/job location:__________________________

Job/Work Order Number ______________

(2) Description of work to be done: __________________________________

(3) Justification of why the circuit/equipment cannot be de-energized or the work deferred until the next scheduled outage: __________________________

Requester/Title __________________________ Date ____________

PART II: TO BE COMPLETED BY THE ELECTRICALLY QUALIFIED PERSONS DOING THE WORK:

Check when complete __________

(1) Detailed job description procedure to be used in performing the above detailed work: __________________________

(2) Description of the safe work practices to be employed: ______________________________

(3) Results of the shock risk assessment:
   (a) Voltage to which personnel will be exposed
   (b) Limited approach boundary
   (c) Restricted approach boundary
   (d) Necessary shock, personal, and other protective equipment to safely perform assigned task

(4) Results of the arc flash risk assessment:
   (a) Available incident energy at the working distance or arc flash PPE category
   (b) Necessary arc flash personal and other protective equipment to safely perform the assigned task
   (c) Arc flash boundary

(5) Means employed to restrict the access of unqualified persons from the work area: ________________________________

(6) Evidence of completion of a job briefing, including discussion of any job-related hazards: _________________________

(7) Do you agree the above-described work can be done safely? ☐ Yes ☐ No (If no, return to requester.)

   Electrically Qualified Person(s): __________________________________________ Date ____________
   Electrically Qualified Person(s): __________________________________________ Date ____________

PART III: APPROVAL(S) TO PERFORM THE WORK WHILE ELECTRICALLY ENERGIZED:

Manufacturing Manager ___________________________ Maintenance/Engineering Manager ___________________________
Safety Manager ___________________________ Electrically Knowledgeable Person ___________________________
General Manager ___________________________ Date ____________

Note: Once the work is complete, forward this form to the site Safety Department for review and retention.

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Figure J.1 Sample Permit for Energized Electrical Work.