

UT Health Science Center: GS5104 - Motor Vehicle Safety Policy	
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**Appendix B**  
**THE UNIVERSITY OF TENNESSEE HEALTH SCIENCE CENTER**  
**VEHICLE USE ORDER FORM**

**Vehicle assignments are made to departments for an indefinite period or on a trip-by-trip basis, depending upon the transportation needs in accordance with this the rules set forth by UTHSC Fleet Management, and UT System Policy FI0275 under “Assignment of Vehicles” para 3.**

In all cases, requests for use of UT owned or Leased vehicles will be completed at UTHSC Fleet Management by utilizing the Vehicle Assignment Request/Authorization form (or equivalent).

This form is located at the UTHSC Fleet Management Office, and may change content as it is a locally generated document.