Vehicle assignments are made to departments for an indefinite period or on a trip-by-trip basis, depending upon the transportation needs in accordance with the rules set forth by UTHSC Fleet Management, and UT System Policy FI0275 under “Assignment of Vehicles” para 3.

In all cases, requests for use of UT owned or Leased vehicles will be completed at UTHSC Fleet Management by utilizing the Vehicle Assignment Request/Authorization form (or equivalent).

This form is located at the UTHSC Fleet Management Office, and may change content as it is a locally generated document.