

UT - Martin Policy: FI0205-M Sponsored Projects	
Version: 2	Effective Date: 09/25/2023

## 1. PURPOSE

The University of Tennessee at Martin (UT Martin) utilizes the Cayuse system to route proposals to ensure appropriate campus approval of the commitment of university resources, including cost sharing. The grant accountant maintains written procedures in the form of job aids for adequate control of sponsored projects funds and can answer procedural questions related to items not included in the written procedures. UT Martin follows the best practices as outlined in the sponsored programs section of the business management guide found at <https://business-management.tennessee.edu/sponsored-programs/>.