

EXAMPLES

Requires Proposal

**Budget Detail
 or documented**

sponsor prior approval

**Normally
 Direct Costs**

**Normally
 F&A Costs**

SALARIES, WAGES, & RELATED STAFF BENEFITS <i>Appendix III B6</i> \$200.413 \$200.430 \$200.431	Technical work performed by: Principal investigator Post docs Graduate students College work study students Clinical lab technicians Undergraduate student	Technical work integral to and directly allocable to Statement of Work performed by: Business Manager/Budget Director Administrative Assistant Accountant Department administrator Staff assistant	Clerical or administrative work performed by: Business Manager/Budget Director Administrative Assistant Accountant Department administrator Staff assistant
TRAVEL \$200.474 \$200.456 \$200.463	Directly applicable to project requirements Meetings required by sponsor (e.g. kickoff meeting) Travel within the grant period to disseminate project results	Short-term travel visas	Travel not directly applicable to project requirements Longer term immigration visas Marketing/development
SERVICE CENTER CHARGES \$200.468	Animal care Lab testing services	Printing / copying / graphic arts Materials integral and directly allocable to the Statement of Work (SOW)	Printing / copying / graphic arts Computer maintenance Computer file storage Port / line charges
FACILITIES & UTILITIES <i>Appendix III B4</i>		Utilities required by unusual circumstances such as rental of non-UT or foreign facility Facilities upgrades if required by the statement of work, identified in the budget, budget justification and approved by the sponsor	Utilities General facilities maintenance
COMMUNICATIONS <i>Appendix III B6(b)</i>	Freight / express deliveries: Transport technical project material Telephone charges: Long distance		Postage: Express delivery of routine reports U.S. non-priority mail Telephone charges: Basic line charge Local calls Cellular phones Pagers Voice mail
EQUIPMENT MAINTENANCE \$200.452	Scientific equipment maintenance research, medical and technical equipment and related maintenance contracts)	Essential and allocable maintenance on essential equipment required for use on the project	General equipment maintenance General computer hardware maintenance (and related maintenance contracts)
PUBLICATIONS & SUBSCRIPTIONS \$200.454 / \$200.461	Project-specific	Identifiable cost with specific cost objective and report work supported by project	General
DUES AND MEMBERSHIPS <i>Appendix III B6(b)</i> \$200.454		Business, technical, and professional organization memberships if directly identified with work supported by the project	Dues & memberships
CONSULTING \$200.459	Project-specific consulting services		General consulting services

ADVERTISING \$200.421 / \$200.463	Recruit project participants Recruit project specific employees, such as postdocs	Public Notices specifically required by the Federal award	Employment Public notices
SUPPLIES & MATERIAL \$200.453 Appendix III B6(b)	Medical, scientific, & laboratory supplies: Lab notebooks Zip disks used to store specific project data Glass and plastic ware, culture dishes, beakers, syringes Chemicals Radioactive substances Scientific software Educational supplies Pharmaceutical supplies	Materials and supplies directly necessary to carry out specific statement of work activities of Federal award Participant instructional materials required for educational sessions	Office supplies: Pens, pencils, paper, tablets, files, folders, binders, transparencies, staples, post-it-notes General purpose computer supplies: Diskettes, printer paper, toner cartridges Word processing software Spreadsheet software
STUDENT COSTS \$200.466 \$200.469	Stipend Tuition & fees Other related expenses		
MEALS & REFRESHMENTS \$200.432 / \$200.438		Project conference or seminar specifically required on project	
PARTICIPANT SUPPORT COSTS \$200.456		Participant Support Costs such as stipends, subsistence allowances, travel allowances, and registration fees and approved educational and cultural activities	
CONTRACTUAL SERVICES \$200.459 \$200.432 \$200.330	Other contractual services: Speaker Fees Expert trainer or advisor for project External evaluator for project Photographic development Airport pickup of specimens		
EQUIPMENT \$200.439 \$200.453	Special Purpose equipment: Scientific, medical, research, and technical Project-specific computer hardware: Specially required due to technical nature of the project and not already available	Essential and Allocable computer hardware Desktop & laptop PC's and related supplies such as servers, scanners, and printers that are essential and allocable but not necessarily solely dedicated. Only allocable costs may be charged.	General purpose computer hardware: Servers, scanners, printers, desktop and laptop PC's General purpose equipment: Copier Office furniture
SUBCONTRACT \$200.330	Subcontract costs		

November 8, 2014

